

Business Expenses		Faxes
Books & Manuals		
Briefcase		Travel Expenses
Business cards		Car Rental
Advertising		Air fare
		Carts to carry equipment
Tools & Equipment		Transportation (taxi,bus)
Gloves		Hotel accommodations
Alarms		Meals while traveling
Flashlights		Tips
Helmet		Parking
maps		Tolls
Notebooks		
Office Supplies (paper, pens, etc.)		Uniforms
Protective equipment		Shirts-scrub tops
Safety Glasses		Shoes
Stethoscope		Uniform Repairs and Alterations
Tape Recorders		Dry Cleaning
Tapes		Purchases
Equipment Holders		Emblems
Calculator		Laundry @\$1 per load
		Ties
Professional		Eyeglasses-Special
Employment seeking		Polish-Boot
Seminars/Workshops		Polish-Shoe
Dues-Professional societies		
Dues-Pediatric Nurses		Associations
Dues-Critical care Nurses		Unions-Protective leagues
Licenses		Critical Care Registered Nurses (CCRN)
Malpractice insurance		American Nurses Association
Education Miles@ ___ per mile		American Critical Care nurses Assoc.
Education-Books		Phi Kappa Phi
Education-Continuing education courses		Sigma Theta Tau
Education-Professional Development		Emergency Nurses Assoc.
Publications-Medical related		
Publications-Subscriptions		Miscellaneous
Publications-Trade Books		Badges
		Batteries
Telephone		Charity Miles @ ___ per mile
Pager		Clipboards
Radio Paging Service		Search & rescue expenses
Telephone-Long Distance		Drivers License Renewal
Cellular phone		
Answering service		
Second Line		
Internet Access		

SUBTOTAL

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GRAND TOTAL

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